Reference list

Make sure to:

• Start the list on a new page before any tables, figures or appendices.
• Arrange alphabetically.
• Include all authors (up to 20) in each reference.
• Include author initials after surnames, and a comma between all authors.
• Always use “&” between the last two authors. Author, A. A., & Author, B. B.
• Use a hanging indent: Mac: cmd + t or PC: ctrl + t
• Include DOIs for journals and books when available. Do not place a full stop after the DOI.

Commonly asked questions:
I can’t find the date for my reference?
Use n.d. instead of a year.

What is a DOI?
DOI stands for digital object identifier, it is a unique location for digital documents.

Can I abbreviate a long organisation name?
• Names in the reference list should not be abbreviated. However, you may abbreviate long names in-text.
• First time in-text: (University of Technology Sydney [UTS], 2019) or University of Technology Sydney (UTS, 2019)
• Later In-text (can use either format): UTS (2019) or (UTS, 2019)

In-text

1 author
(Smith, 2020) or Smith (2020)

2 authors
(Gu & Lin, 2018) or Gu and Lin (2018)

3+ authors
(Patel et al., 2009) or Patel et al. (2009)

Citing multiple works
(Aziz, 2013; Keller, 1999; Saito, 2000)

Arrange alphabetically by surname.

Same author, same date
(Mckie, 2020a) and (Mckie, 2020b)

Source citing another source
(Rabbit, 1982, as cited in Chan, 2019)
Place the 2nd source in your Ref. List.

Quoting

You must supply a page number or paragraph number when directly quoting from a source:

“Direct quote” (Hopwood, 2017, p. 98)
“Long quote” (Su, 2019, pp. 87–88)
“No page quote” (Cruz, n.d., para. 2)

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A quick guide to APA referencing
To see the complete interactive guide visit: lib.uts.edu.au/apa
**Articles**

Journal article (1 author)
Author, A. (Year). Article Title. Journal Title, volume(issue), page range. DOI


Journal article (2+ authors)


**Commonly cited**

Webpage (individual author)
Author, A. (Year, Month Day). Title of webpage. Title of Website. URL


Webpage (organisational author)
Organisation. (Year, Month Day). Title of webpage. Title of Website (if different from the Organisation). URL


Report (organisational author)
Organisation. (Year). Title of report (Report number). Publisher Name (if different from the Organisation). DOI/URL


**Books**

Whole book


Chapter in an edited book


Online book
Author, A. (Year). Title. Publisher. DOI/URL


News article (online)
Author, A. (Year, Month Day). Title. Newspaper. DOI/URL